

3. INTERNAL COMPLIANCE MEMO

Unauthorized Practice of Law & Ethical Safeguards

(Modern Law Ecosystem – Internal Use)

Purpose

This memo documents the structural, operational, and ethical safeguards used by Modern Law Ecosystem (“MLE”) to ensure compliance with unauthorized-practice-of-law rules, attorney ethics requirements, and consumer protection standards.

Core Principle

Modern Law Ecosystem does **not** practice law.

All legal services are provided exclusively by licensed attorneys. MLE functions as a **legal operations, technology, and support provider.**

Structural Safeguards

1. Separate Entities and Roles

- MLE is not a law firm.
- Attorneys in the ecosystem operate independent practices.
- Engagement agreements are strictly between attorney and client.

2. Physical and Operational Separation

- Attorney offices are separate and secured.
- Client files are maintained by the attorney.
- Attorney communications occur directly with clients.

3. No Client Legal Advice by MLE

- MLE staff do not give legal advice.
- Intake is limited to information gathering and routing.
- All substantive legal communication is handled by attorneys.

Paralegal Structure

- Paralegals are assigned to attorneys, not clients.
- Paralegals act only under attorney supervision.
- Paralegals do not provide legal advice.
- Paralegal communications with clients, if any, occur only at attorney direction and within ethical rules.

Financial Compliance

- Clients pay attorneys directly.
- Attorneys pay MLE separately for operational services.
- No fee splitting.
- No percentage-based compensation tied to legal fees.
- MLE fees reflect services rendered (technology, staffing, workflow), not legal outcomes.

Marketing and Public Representation

- MLE does not advertise legal services.

- All consumer-facing materials clearly state that MLE is not a law firm.
- Attorney profiles and availability are presented accurately and transparently.
- No guarantees of legal outcomes are made.

Oversight and Review

- Attorneys review and approve all legal documents.
- Attorneys sign and file all pleadings.
- MLE maintains internal documentation of compliance policies.
- MLE expects attorneys in the ecosystem to comply with their own jurisdiction's ethical rules.

Regulatory Posture

Modern Law Ecosystem operates openly and transparently. The platform is designed to withstand regulatory scrutiny by:

- maintaining clear role separation,
- documenting supervision structures,
- and adhering to established models used by litigation support, managed legal services, and ABS-adjacent platforms nationwide.

Commitment

Compliance is not optional. It is central to MLE's mission.

All staff, contractors, and participating attorneys are expected to understand and respect these boundaries.